

Minutes of the Forest Hill Senior Elementary School Governing Board LBPSB

Thursday October 6, 2016

Present: André LaTraverse, Sylvie Monette, Luisa Minardi, Kathy Battista, Danny Olivenstein, Jennifer Maxwell, Nathalie David, Joanne Shea, Tanja Minisini, Coleen Sardinha, Peter den Heyer.

Administration: Sylvie Monette – principal, Forest Hill Senior

Recording Secretary: Luisa Minardi

Call to order: Sylvie Monette called the meeting to order at 6:35 p.m.

1.0 Quorum. Quorum was declared.

2.0 Adoption of Agenda

- **Motion to adopt agenda of October 6, 2016 meeting** proposed by J. Shea and seconded by T. Minisini. - **Motion carried.**

3.0 Presentation of Governing Board members: members introduced themselves.

4.0 Selection of Governing Board Chair and Vice-Chair:

-**Motion to nominate Tanja Minisini as Governing Board Chairperson** proposed by A. LaTraverse and seconded by J. Shea. -**Motion carried.**

- **André LaTraverse will sit as Vice-Chairperson.**

5.0 Motion to hire Luisa Minardi as secretary proposed by A. LaTraverse and seconded by J. Shae. -**Motion carried.**

6.0 Motion to adopt the June 9, 2016 Governing Board minutes proposed by T. Minisini and seconded by K. Battista. -**Motion carried.**

7.0 Reports:

7.1 Commissioners Council of Report September 26, 2016 - D. Olivenstein

- **New Administrative Assignments:** The following changes were made;
 - Ardis Root, Centre Director Verdun Adult and Career Centre (Permanent Status). Effective October 17, 2016.
 - Claudine Turnbull, Centre Director Sources Adult and Career Centre (Permanent Probationary Status). Effective October 17, 2016.
 - Dean Graddon, Assistant Centre Director West Island Career Centre, (Probationary Status). Effective October 17, 2016.
 - Donna Bianchi, Vice-Principal Westwood Junior High School (Permanent Status). Effective September 26, 2016.

- **Programs and Services Report - June Exam Results**
 - T. Rhymes reported the best academic results in the past 5 years.
 - Up 12% in history results from last year
 - Success rate up 10% from last year
 - 18% higher than last year in math results. 13% higher province wide Summer School Due to a successful academic year, summer school attendance was down.
- Sec 1 (91) Sec 2 (131) Sec 3 (226) Sec 4 (431) Sec 5 (136).
There was a growth in Sec 5 registrations up 8.4% from last year. Students predominantly registered in math and science.
- The **Concordia** Workshop titled, "**Courage to Listen**" will be held on October 22nd & 23rd at PACC. Information is available on our website
- **SNAC AGM** was held on September 14. Five new SNAC members out of a committee of eight were voted in. The executive was then selected. The next meeting will be on October 19 at the Board.
- **Executive Committee:**
- The Executive Committee approved the Allocations to the following Committees:----\$1000.00 to Central Students Committee. \$2000.00 to Special Needs Advisory Committee \$ 5000.00 to the Parents' Committee
- **For Governing Boards the following formula is approved:**
 - Between 8-12 members an allocation of \$225.00 plus .30/student
 - Between 13-16 members an allocation of \$325.00 plus.30/student
 - Between 17-20 members an allocation of \$425.00 plus .30/student
 - The Executive Committee approved the Food (snack) Program budget in the amount of \$45,000 comprised of \$20,000 from MEES and \$25,000 from LBPSB for the school year 2016-2017.
 - The Executive Committee also approved the Milk Program budgeted an amount of \$90,000 for milk and equipment maintenance, funded by a grant of \$43,660 from MEES and \$46,340 from LBPSB.
- **Ethics Commissioner Report**
 - A reprimand was read concerning 3 complaints against a commissioner that he found well-founded.
- **Projects-Ward 11**
 - Evergreen -Window caulking-joints & preventive brick pointing- \$100,000 Langlois Architectes inc.
 - Forest Hill Jr.- Window caulking-joints & repair synthetic siding \$100,000 Langlois Architectes inc.
- **Pearson Educational Foundation**
Alouette tickets are on sale for the October 10 game vs. the Edmonton Eskimos. Tickets cost \$16.00 and \$2.00 goes to the PEF. Information on the website.

7.2 Principal's Report - S. Monette

September Principal's report

- A good start to the school year. Good transition for our new students. **417 students.**
- We had Dynamix as a beginning of school bonding activity.
- We had a **Peace Assembly** on September 21st.
- Our grade 3 students went to **Droulers** on September 22nd.
- We are really thinking **UDL/ Future Ready. Article in the Montreal Gazette, CTV News.**

- A huge thank you to our Home & School for their generous contribution and for sharing our vision. **“Most Likely to Succeed”** movie was presented to staff and the community.
- Items voted by email need to be ratified.
- Hall rentals: The city uses the gym evenings and weekends.
- Emergency Preparedness Plan is updated and needs to be signed by GB Chair.

7.3 Daycare Report - K. Battista

- Daycare enrollment to date is 106 students.
- **Fall Activity Theme:** “What’s on your mind? What does a Future Ready school mean to you?” This has allowed us to continue to provide students to engage in community projects, student mentoring program, or join a club (outdoor sports, cooking, jewelry making, puppets). Group homework time will continue to include “Reading Buddy” enhancement project and unbelievable creative student project ideas (example: building a skateboard park).
- **Winter Theme:** Comics and Narrative Art will enable students to learn the history, create their own comic strip and finally exhibit their work.
- **Ped Days:** We will continue to alternate between in-school theme oriented activities and out of school field trips.
- **Gotcha:** Lunchtime Gotcha continues to be a positive incentive.
- **“Ensuring Wellness through Physical Activity” (Participation)** is an information session topic that will follow with staff provided workshops. We strive to make long days, fun and educational for students. It helps them create strong social bonds.

7.4 Home and School Report - Coleen Sardinha

- B.B.Q. was a huge success.
- Home & School donated another **\$7,000** to Forest Hill Junior and **\$4000** to Forest Hill Senior.
- Some problems with online ordering of lunches. Parents can still place orders online, however, a paper copy still needs to be handed in for proper processing.
- 40 parents attended the FHS movie screening of **“Most Likely To Succeed”**
- October 10, 2016 is the launch of the **Check Fundraiser**.
- A **Pink T-Shirt** contest is in the works.

8.0 New Business:

8.1 School Field Trip (and varia) Approvals:

- **Pearson Educational Foundation:** Grant request written by Angela Davison, FHS teacher, asking for 9 Chromebooks for our Future Ready environment.
- **Scholastic Book Fair:** Ute Wilkinson, school librarian, would like to host a book fair, Fall 2016.
- **Ultimate Frisbee Tournament** Sept. 20th, 2016, at Edgewater School – 42, Grade 6 students – Cost per student: \$15.
- **Handball Tournament** Oct. 3rd at Dorset School – 30 grade 6 students
Cost per student: \$15.
- **Camp Jouvence** :Feb. 13 & 14, 2017. Grade 5 students.
Cost per student: \$135.
- **Archéo-Québec** (archéologue) and **La Reine de Trèfle** (apicultrice).
In school Activity for Grade 3 students.

Fall 2016 (2 dates to be determined).

Cost per student : Total \$10.

- **Mask making:** Grade 6 students. Fall 2016, Cost per student: \$3.
 - **Marionnettes Géantes:** Grades 3 and 4. March 2017. Cost per student \$17.50.
 - **In School Ecomuseum:** Grade 4. December 2016. Cost per student \$10.00
 - **Radio-Canada:** Grade 4. November 2016. Cost per student \$28.00
 - **Autor: Writing Workshop.** Grades 3 and 4. January 2017. Cost per student \$11.00.
 - **Cross Country- Morgan Arboretum:** Grades 4 & 5. Nov. 19, 2016. (rain date Nov. 20). Cost per student \$12.00.
 - **Peace Summit:** 2 students will attend the Saturday Peace Summit (8:45-1:30). Parents will be driving students to and from event.
- Motion to approve all field trips and activities** proposed by A. LaTraverse and seconded by J. Maxwell. **-Motion carried.**

8.2 Daycare Field Trip Approvals:

- **Apple picking, Labonté, Oka :** October 7, 2016. Cost per student: \$25.00.
 - **Aqua Club, Cornwall Ontario:** November 16, 2016. Cost per student \$20.00.
 - **Grevin Museum & Patinoire Atrium:** February 10, 2017. Cost per student \$30.00.
 - **Papanack Zoo:** May 19, 2017. Cost per student \$30.00.
- Motion to approve all Daycare field trips and activities** proposed by A. LaTraverse and seconded by J. Shea. **-Motion carried.**

8.3 Francisation and Aide aux devoirs:

-Motion to hire Mélanie Gélinas for francisation and aide aux devoirs proposed by J. Shea and seconded by K. Battista. **-Motion carried.**

9.0 Public Questions - André LaTraverse read a letter sent by a parent regarding **Chartwells** meals. There were several complaints about the food shared by other parents. The letter stated that Governing Board notify the school board about parents' concerns. The matter will be handled.

10.0 Adjournment

-Motion to adjourn at 8:11 proposed by A. LaTraverse and seconded by N. David.
-Motion to adjourn carried.

Upcoming Meetings:

December 6, 2016.

January 31, 2017.

March 28, 2017.

May 9, 2017.

June 20, 2017.

T. Minisini **Governing Board Chair**
L. Minardi. **Secretary**