

# Minutes of the Forest Hill Senior Elementary School Governing Board LBPSB

Tuesday December 6, 2016

**Present:** Sylvie Monette, Luisa Minardi, Kathy Battista, Danny Olivenstein, Jennifer Maxwell, Nathalie David, Joanne Shea, Tanja Minisini, Julia Boland, Sonya Horan, Peter den Heyer.

**Administration:** Sylvie Monette – principal, Forest Hill Senior

**Recording Secretary:** Luisa Minardi

**Call to order:** Tanja Minisini called the meeting to order at 6:30 p.m.

**1.0 Quorum.** Quorum was declared.

## **2.0 Adoption of Agenda**

- **Motion to adopt agenda of December 6, 2016 meeting** proposed by J. Shea and seconded by J. Maxwell. - **Motion carried.**

## **3.0 Adoption of Minutes of October 6, 2016**

- **Motion to adopt minutes of October 6, 2016** proposed by N. David and seconded by K. Battista - **Motion carried.**

**4.0 Public Questions** none.

## **5.0 Reports**

**5.1 GB Training:** T. Minisini attended the training and discussed some of the information. It is available online for those interested.

**5.2 Commissioners Council of Report November 28, 2016** - D. Olivenstein

- **New Parent Commissioner:** The Council of Commissioners swore in Angela Berryman and Jason Doan as the new Parent Commissioners as well as Frank Clarke and Sharad Barghava as the returning Parent Commissioners at the Lester B. Pearson School Board.
- **Chair Report:** The Chair, Suanne Stein Day read out her report which included an admission that she was the commissioner named in the ethics commissioner's report.
- **Executive Committee:** The Land Sales Report was presented by C. Heffernan who informed the Committee that a resolution will be brought to the November Council of Commissioners meeting for the approval of the transfer of two LBPSB buildings (Thorndale, ILC Marcus Tabachnick) to the commission scolaire Marguerite-Bourgeoys. In return the MEES has agreed to transfer the equivalent of 30% of the municipal evaluations of the buildings into capital grants. The amount would be approximately \$2.7 million. The Committee recommended to the Council of Commissioners that approval be given for the Lester B. Pearson School Board's participation in the comité de gestion de la taxe scolaire de l'île de Montreal Group Purchasing Plan (Supplies) for the 2017-2018 school year for the following products, ballasts, fluorescent tubes & incandescent lamps, garbage bags, hand towels & toilet paper, chemical products & cleaning supplies, heating oil, printer toner, paper, office supplies etc.
- **Programs and Services Report:** TOPO Survey T. Rhymes reported. He explained that this is a health survey coming from a network of CSSS on the Island of Montreal. The last time it was

conducted on the island of Montreal was in 2012. They are planning to survey all grade 6 students which means over 17,000 students and parents as well. The data collection method will be by tablet for students. It will be self-administered using the tablet provided with 2 attendants from Santé Publique to provide assistance. The survey will be given to parents by phone. The survey is approximately 10 minutes long. The idea is they are looking for a snapshot of an exit portrait of grade 6 students going to high school in order to be able to compare every year. We were assured that all legalities have been verified, Health Survey of High School students, T. Rhymes reported. As mentioned in the TOPO survey, this one is being conducted across the province targeting 65,000 secondary students in both English and French. It is administered through CSSS. Similar procedures as the previous survey. The timeline is November.

- **International Report** · S.Colpits was in Viet Nam, Thailand and China where recruiting for next year was done. A change to this program will mean that international students will have to take a 4 week intensive English program before starting any vocational programs here. · The International Pre-K program, presently housed in the Marcus Tabachnick building, will be closing on June 30th, 2017, due to high costs and low enrolment. · VACC will begin receiving students by January 2017 and the downtown campus will close. · Thailand is looking at operating a private school which mirrors schools here in Quebec. The high school section of that will be linked with Lakeside. The school will be using the STEAM approach with their students.
- **SNAC: Special Presentation-“The New LBPSB High School IEP”** Patrick O’Connor and Celine Berube from the Student services Department (SSD) gave an overview of the new format of the IEP for secondary schools:
  - **A review of the objectives** · Common dropdown menu for all the schools · Continuity of the format from elementary schools · An explanation of the differences between adapted and modified programs · A demonstration on the Smart-Board of how a typical IEP would look and be filled out Their presentation was very well-received and appreciated by the SNAC IEP Parent on GB Update. There are presently 11.
- **Emergency Preparedness Policy:** The document entitled Emergency Preparedness Policy dated November 28, 2016 was adopted.
- **Safe and Caring Policy:** The document entitled Policy on Safe and Caring Schools dated November 28, 2016, was adopted in response to an incident with a parent in one of our schools.
- **Entente with Hors Reseau Schools:** The Council of Commissioners approved the agreements between the Lester B. Pearson School Board and each of the following schools: Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School for the 2016-17 school year.
- **Student Commissioners Report Co-Chairs, Cierra Leitman and Emma Gauthier**  
One idea that we are trying to initiate within our committee, is the use of social media. We believe that the use of various platforms such as Instagram, Facebook and Twitter could help us promote not only our committee, but all of our schools. We have assembled a social media team tasked with this initiative, and we believe that this will truly aid our committee by making us more known and approachable. Not only is social media a good promotion tool, but it helps keep parents and students informed of what's going on within the schools and school board. Once we get our page up and running, we would hope that the high schools with their very own pages and accounts would share the link to ours, in order to promote our committee and our goal to be the voice of the students

## 7.2 Principal's Report - S. Monette

- Term 1 Report cards were sent home on November 16<sup>th</sup>.
- Parent teacher interviews were held on October 18<sup>th</sup> and on November 17<sup>th</sup>.
- The Annual Teacher’s Convention this year was on November 24<sup>th</sup> and 25<sup>th</sup>.
- We had our **Remembrance Day** Assembly on November 11<sup>th</sup>.

- A group of grade 6 students will be participating in Math Olympics on Thursday, December 8<sup>th</sup>.
- Grade 6 students will be participating in the Héros en 30 (Dec.13<sup>th</sup> & 16<sup>th</sup>).
- **Scholastic Book** fair will take place on Friday, December 9<sup>th</sup>.
- Forest Hill Senior has a new logo. Symbolizes perseverance and peace.
- We will have a modified schedule on December 23<sup>rd</sup> :  
PM bell 12:20 pm – Busses will leave at 12:30 pm  
Daycare will be open until 4:00pm
- I would like to take this opportunity to thank the entire staff, students, parents and many volunteers for all their hard work and dedication. I am very proud to be part of the Forest Hill Community.

### 7.3 Daycare Report - K. Battista

- Very pleased to announce that Forest Hill Senior has been selected for a two year pilot project “**My Daycare is physically active**”. It is a training project designed to inform Daycare staff about various themes that can have an impact on children’s willingness to adopt physically active lifestyles. The staff participated in the first of many workshops led by Mylaine Cardin and Johanne Levac from the School Board. We had the pleasure of hosting Birchwood staff, involved in the project as well. The staff and myself are very eager to bring as well. The staff and myself are very eager to bring this project to our students.
- Our main Daycare theme for the School year is “**Illustration**”. The students will learn about the medium of comics and how to tell stories through drawing, using various drawing exercises, games, tutorials and projects. In the Spring, we will be exhibiting students’ work for parents and friends.

### 8.0 New Business:

**8.1 Chartwells** a representative came to visit. We still have ongoing complaints. We will forward issues to the School Board.

**8.2 Email ratification vote Hoodies.** Grade 6 grad hoodies.

-**Motion to approve Hoodies** proposed by J. Maxwell and seconded by J. Shea.

-**Motion carried.**

### 8.3 Upcoming Field Trips

- **Grade 4 Field Trip - Musical at Cité des Jeunes.** Cost is \$10 per student.
- **Grade 6 Volleyball Tournament** January 12, 2017. Total 42 students. Cost \$13 per student.
- **Grade 6 Handball Tournament** It will be held at Evergreen school. Cost is \$10 per student.
- **Bas de plein air des forestiers.** (Skating, tubing & snowshoeing) To be held in February 2017. School will pay for busses. Cost \$3 per student.
- **Grade 5 & 6 Westwood Theater field trip.** Play is Alice in Wonderland on December 16, 2016.
- **Grade 6 Ottawa-Gatineau trip.** Trip is on April 7th, 2017 from 8:00 a.m. to 6:00p.m.. Cost is \$70 per student.
- **Grad Fees** Cost is \$22 per student. This includes yearbook, DJ, decorations and cake.
- -**Motion to approve all field trips and activities** proposed by P. Den Hyer and seconded by J. Shea. -**Motion carried.**

**8.4 Anti bullying plan.** Plan remains same as last year.

**8.5 School Budget-** presented by S. Monette.

November revised. 417 students.

-**Motion to approve school budget** proposed by J. Maxwell and seconded by J. Shea.

-**Motion carried.**

**8.6 DayCare Budget-** presented by S. Monette.

Regular enrollment is 95 students. -**Motion to approve DayCare Budget** proposed

J. Shea and seconded by P. Den Hyer. **-Motion carried.**

#### **9.0 Adjournment**

**-Motion to adjourn** at 7:26 proposed by N. David and seconded by J. Shea.

**-Motion to adjourn carried.**

#### **Upcoming Meetings:**

January 31, 2017.

March 28, 2017.

May 9, 2017.

June 20, 2017.

*T. Minisini*      **Governing Board Chair**

*L. Minardi.*      **Secretary**