

Minutes of the Forest Hill Senior Elementary School Governing Board LBPSB

Tuesday January 31st, 2017

Present: Sylvie Monette, Luisa Minardi, Danny Olivenstein, André LaTraverse, Jennifer Maxwell, Nathalie David, Joanne Shea, Tanja Minisini, Julia Boland, Peter den Heyer.

Administration: Sylvie Monette – principal, Forest Hill Senior

Recording Secretary: Luisa Minardi

Call to order: Chair, Tanja Minisini called the meeting to order at 6:37 p.m.

1.0 Quorum. Quorum was declared.

2.0 Adoption of Agenda

- **Motion to adopt agenda of January 31st, 2017 meeting** proposed by J. Maxwell and seconded by A. LaTraverse. - **Motion carried.**

3.0 Adoption of Minutes of December 6, 2016

- **Motion to adopt minutes of December 6, 2016** proposed by P. den Heyer and seconded by J. Boland. - **Motion carried.**

4.0 Public Questions none.

5.0 Reports:

5.1 Principal's Report - S. Monette

- Last week of December we had a special holiday schedule. We want to thank the FH community for the many prizes received for our Bingo..
- The two Forest Hill campuses had to have a school closure on January 11th due to a power failure. The staff did come in once the power came back.
- FH Senior did not have an official Open House this year. We are welcoming new families to visit the school by appointment.
- On January 20th, 36 people (administrators and team) from 4 School Boards visited FH Senior: **EMSB, ETSB, SWLSB and NFSB.**
- Grade 4 Musical will be held at La Cité des Jeunes on February 2nd.
- On February 15th, **C21 Canada** will be visiting us. C21 Canada is a national network advocating for 21st Century approaches to education. Their CEO Academy is a table of Superintendents/Directors General from across the country, including Mr. Chechile, who meet on a regular basis to discuss challenges and orientations around implementing these 21st Century approaches.
- We have many activities planned for our **Carnival** in February...

Feb.2, 7 & 8: Skating Complexe Sportif
Feb. 20, 27 & March 1st: Base de Plein Air
Feb.28: Crazy Hat Day
March 3rd: Jersey Day

5.2 **Sector Parent's Committee Report-** P. den Heyer

P. Den Heyer attended school board information session on the sex-education program for schools. Program will begin in kindergarten with the topic on **Friendship**.

5.3 **Home and School Report-** no representation

- At our last H&S meeting, we approved Ms. Corman's request of 8 iPads for the music department at Forest Hill Senior (\$4300). We also approved \$8900 towards Junior's UDL initiative.
 - Our cheque fundraiser is still underway and has raised \$4,000 to date. We will relaunch (remind those that haven't contributed and may have wanted to) after spring break.
 - **Pink Shirts-**The printed tshirts arrived last week, and the majority have already been handed out. The balance of t-shirts will be handed out by next week.
 - **Comedy Night-** Our first ever Comedy night is this Friday. The staff at Senior has worked tirelessly to make this event a success. ¾ of the tickets have already been sold.
 - **Staff Appreciation-** Staff Appreciation week will be February 13 – 17. Our coordinators are working hard to make this another memorable week for our staff.
- Craft Fair-** Planning for our next fundraiser is underway, which will be held on May 6th at the Senior Campus.

5.4 **Daycare Report-** sent in by K. Battista

Starting the week of March 13th we are pleased to offer our Daycare students a new program called **BOKS (Build Our Kids Success)**. The program will run over a twelve week period, two days weekly. Boks promotes the impact that physical activity has on a child's mind, body and spirit. The program aims to get elementary school aged children active first thing in the morning to help prepare them both mentally and physically for a day of productive learning.

-BOKS was founded on the principle that ACTIVE KIDS = ACTIVE MINDS.

Research has shown that exercise is the single most powerful tool that we have to optimize the function of our brains.

Both the Daycare and Lunch Program staff are partaking in ongoing workshops in order to facilitate successfully our two year pilot project "*My Daycare is Physically Active*".

5.5 **Commissioner's Report-** D. Olivenstein December 19, 2016

Administrative Staffing Changes:

- Peter Amos was appointed Assistant Director of Equipment Services, effective December 20, 2016, on an interim probationary status.
- The following other administrative changes were made:
- Marilyn Aon, Centre Director Pearson Electrotechnology Centre (Permanent Probationary Status). Effective January 23, 2017.

- Jamie Donnelly, Assistant Centre Director Pearson Adult and Career Centre Vocational, (Probationary Status). Effective January 9, 2017.
- Alisha Tathgur, Assistant Centre Director Place Cartier, (Probationary Status). Effective January 9, 2017.

Human Resources Report:

- D. Chisholm met with focus groups and Regional Directors regarding the new teacher evaluation tool which will be brought to admin group to work on a timeline to start using next year. It will be added in the annex of the Local Agreement. The aim is to start with teachers and then extend it to other groups.
- J. Brennan reported that the 25th Year Recognition ceremony held on November 16th had about 70 staff being honoured and approximately 70 administrators in attendance. The Committee thanked the H/R team for organizing such a wonderful evening.

Executive Committee:

The Executive Committee reviewed the Commissioner Stipends and recommended that the dollar amounts be posted on the School Board website once adopted by Council. It was also agreed that the Committee review the present distribution and funding available each school year and make recommendations deemed appropriate to the Council of Commissioners.

Programs and Services Report:

- **CEGEP ENTRY STATISTICS**

T. Rhymes presented a powerpoint containing CEGEP admission data we receive from CEGEPS each year. He explained that this data is received in two ways; from SRAM and from Vanier and John Abbott which is part of SRAM. We receive a huge print out of applications from SRAM as well as the acceptance rate. Dawson gives us the application rate. The majority of students apply to John Abbott. There were 2655 CEGEP applications last year. This number represents the total number submitted out of our graduating class last year. Out of 2655 students, 1352 went to John Abbott. John Abbott is the number one choice. 51% of applications are to John Abbott, 13% to Vanier. 80% of those who apply get into John Abbott, 60% get into Dawson and Vanier. 100% of those who applied to Champlain got in. (5 applicants). A little under 40% got into French CEGEPS. St. Thomas has the largest number of applications to John Abbott. 90% of those applicants received acceptance. Two thirds of Lakeside students who applied to Vanier were accepted. Riverdale only gets 73% of acceptance to John Abbott however 20% higher than St. Thomas to Vanier.

- **Bill 105 School Success Plans**

With the introduction of Bill 105, there are substantial changes to that project which means a bit of a delay. Our Strategic Plan will change to commitment to success plans. Ours is complete but needs to be aligned with the Ministry. The biggest changes are at the school board level. We are continuing to work with schools and they are aligned to us. We will wait to hear from the Ministry regarding their expectations. There will be a delay of about four to eight weeks.

- **International Report**

The next six weeks is going to be the busiest of the year. On January 13th we will be opening our doors to approximately 600 students at VACC. Move will be happening during the holidays. Computing support and residential drafting will be offered at VACC. The downtown center will be closed at Christmas. Everyone will be moving to VACC. Students who were spread out because of lack of space will be at VACC. We have had many Indian students show up in October

who were promised spots. There are 150 students who will go to PEC and VACC in order to deliver programs to these students. There will be a few head office employees who will be working during the Christmas break to ensure that VACC will be prepared for the students in January 2017.

Audit Report:

- Budget Consultation
- A Resolution for the Budget Consultation Plan 2017-2018 was read and passed. It has now moved to council for approval. The budget consultation is an opportunity for the entire Lester B. Pearson community to provide input on the allocation of subsidies, school tax proceeds and income among all our educational institutions

Communications and Marketing Committee:

- 1. Review the School Board's external communications and make recommendations to the Director General and Council of Commissioners.
- 2. Provide recommendations to improve effective internal communication.
- 3. Explore appropriate use of communications technology and new innovative marketing and communication approaches.
- 4. Make recommendations to the Director General and Council of Commissioners so that technology is used to its full potential to ensure effective, current and informative messaging.
- 5. Undertake any additional related tasks as assigned by the Council of Commissioners
- The membership of the Committee will be constituted of no greater than six commissioners, including two parent commissioners, two Administrators (Director General and Communications Representative) and one parent from the Parents' Committee.

Student Commissioners Report:

- Co-Chairs: Cierra Leitman and Emma Gauthier
- This month, our question was "What would you like to see in your school that doesn't already exist?" We had some very interesting suggestions come up for discussion, such as having tests based on feedback, not grades, incorporating a more comfortable and quiet environment for students and adding question periods in classes past the usual ones. We also had the idea of creating a comfort room (an environment for studying), having the option to participate in a model UN, opening tech to be used more often in classrooms, adding chromebooks in all classes (because most chromebooks are open only to Sec. 1) and implementing a method where students get the first 5 minutes of class to themselves, rather than the students doing so throughout the lessons. We discussed the possibility of allowing more time for students to work on the chromebooks in class for projects to make meeting up easier for the students, and renting out the chromebooks so that students are less likely to treat it like a personal device. We will be receiving more feedback during our next meeting

Advisory Committee: The IAC met on November 29th. Please note:

- Aboriginal Day – Planned for April 12, 2017. Next Sub Committee Planning meeting was set for December 6 at LPHS.
- IAC Survey to determine what Inter-Cultural and Human Rights Education activities are being done in our schools is pending approval by Administration and Council.
- Multicultural Day – We want to do this event this year. A Sub Committee was set up which was scheduled to meet on December 12th at Kingsdale Academy.

- The Grant requests were reviewed and approved. We received requests from 24 schools, and the maximum allocation per school had to be reduced from \$500 to \$400. Requests from 23 schools were granted.

Transportation Advisory Committee:

- Meeting Dates 2016-2017
- The following dates have been reserved for future Transportation Advisory Committees: January 25 and March 15 @ 6:00 p.m. All other previous scheduled meetings are cancelled.
- Carrier Contracts
- All Carrier contracts are up for renewal in 2017. Four companies are without a collective agreement. In addition, governmental Transportation budget cuts are expected for 2017. The TAC will review the scenario at the next meeting in hope of further developments.

Bus Planner:

- The Committee received a sneak preview of Bus Planner from a parent perspective. This Included "Where's my bus", School Finder and Bus pass capabilities. This is in anticipation of the new Transportation Plan and the High School Transportation zoning changes that will come into effect the beginning of 2017-2018 school year. Parents will be informed regarding Registration forms and School Finder. There is optimism that Bus Planner will be available by the end of January. Other technological tools such as ERMS are available to ensure information is relayed to parents in a transparent and efficient manner.
- Annual School Bus Safety Campaign
- The Federation Autobus will run the annual safety campaign from January 30-February 10, 2017. Awareness will be made to the community of the importance of safety rules through in school activities, SAAQ and SPVM.

6.0 Email vote ratification With the Fondation Vaudreuil Soulanges Grant, we're hiring Geneviève Dragon-Leduc to work with the transition of new students and their families. **-Motion to approve hiring Geneviève Dragon-Leduc** proposed by A. LaTraverse and seconded by N. David. **-Motion carried.**

7.0 Business from minutes: Chartwells follow up.

After being in contact with Chartwells, some positive changes have been made.

Will continue to monitor situation.

8.0 New Business:

8.1 Resolution Grant:

Grant will be used to support the measure (*Initiatives by preschool, elementary and secondary institutions*) in accordance with its purposes to support the continued requirements in this second phase.

-Motion to adopt Resolution Grant to support the measure proposed by J. Shea and seconded by J. Maxwell. **-Motion carried.**

8.2 Field Trip Approvals:

● **Junior Leadership Day Trip**

February 10th, 2017, 8 Cycle 3 students will go to Westpark school with A. Davison to attend the Junior Leadership conference. Travel will be by bus and the school will cover the \$200 cost of the buses.

-Motion to approve Jr. Leadership Field trip proposed by A. LaTraverse and

seconded by N. David. -**Motion carried.**

- **Curling Field trip**

Possible Grade 3 curling field trip to be held in Hudson in March 2017 (waiting for date confirmation). Cost is \$9.00 per student.

-**Motion to approve Grade 3 Curling trip** proposed by J. Shea and seconded by J. Boland. -**Motion carried.**

8.3 Capital Projects Suggestions were to soundproof the cafeteria and have the ventilation system cleaned. -**Motion to approve tore quest caver tim be soundproofed and have ventilation cleaned** proposed by J. Shea and seconded by N. David. -**Motion carried.**

8.4 Budget 2017-18 Consultation Suggestion to allocate surplus money to all schools in order to have each school spend it towards their individual needs. -**Motion to approve to have surplus money allocated to all schools** proposed by A. LaTraverse and seconded by P. den Heyer. -**Motion carried.**

8.5 Principal Criteria Consultation Discussion was had and final decisions will be forwarded to T. Minisini.

9.0 Varia none

10.0 Public Questions none

11.0 Adjournment -**Motion to adjourn** proposed by A. LaTraverse and seconded by J. Maxwell. -**Motion to adjourn carried.**

Upcoming Meetings:

March 28, 2017.

May 9, 2017.

June 20, 2017.

T. Minisini **Governing Board Chair**

L. Minardi. **Secretary**