

**Minutes of the Forest Hill Senior Elementary School
Governing Board Meeting
Tuesday, November 28th, 2017**

Present: S. Monette, C. Maxwell, D. Olivenstein, J. Maxwell, N. David, M. Braun, M. Calo, T. Minisini, G. Haines, A. LaTraverse,

Absent: P. Den Heyer, K. Battista, B. Tomkinson

Administration: Sylvie Monette – Principal, Forest Hill Senior

Recording Secretary: Cynthia Maxwell

Call to order: Chair, T. Minisini called the meeting to order at 6:34 p.m..

1.0 Quorum Quorum was declared.

2.0 Adoption of Agenda: Agenda was reviewed.

- **Motion to adopt GB agenda** proposed by A. LaTraverse and seconded by G. Haines with the following changes:

*Change Commissioner's Report to 6.1 instead of 6.5.

*Change 7.2 Field trip approvals to read: Field trips, in-school activities and contracts.

Motion carried.

3.0 Public Question Period

- No questions.

4.0 Adoption of minutes of the September 26th, 2017 GB Meeting

- **Motion to adopt minutes** proposed by J. Maxwell and seconded by M. Calo.

Motion carried.

5.0 Ratification of email votes

5.1 Hiring of Melanie Gélinas for Aide aux devoirs/Francisation.

- **Motion to approve** proposed by G. Haines and seconded by C. Maxwell.
Abstention A. LaTraverse. **Motion carried.**

5.2 Reply to Consultation on Food & Nutrition Policy

- Proposed that the following items be submitted:

*portions to be age appropriate

*policy to be in line with the 2018 Canada Food Guide

6.0 Reports

6.1 Commissioner Report – D. Olivenstein presented his reports for the month of October and November 2017.

6.2 Principal's Report – S. Monette's report was part of the meeting package

6.3 Daycare Report – K. Battista's report was part of the meeting package.

6.4 Home & School Report – Report was part of the meeting package

6.5 Sector Parent's Committee Report – T. Minisini presented her report.

7.0 New Business

- 7.1 Approval of GB Internal Rules of Management
- **Motion to approve** GB Internal Rules of Managements was proposed by A. LaTraverse and seconded by M. Calo. **Motion carried.**
- 7.2 Field trips, in-school activities & contracts
- S. Monette presented the following for approval:
- "Make an Impact of the World Around You" – NPDL for grade 5 & 6 students. February 9th, 2018 (LBPSB Ped day). No cost to students. School budget would cover \$200 registration fee for 10 students to participate. Students interested need to write a letter of intent for their application to be accepted. **Motion to approve** proposed by G. Haines and seconded by J. Maxwell.
Motion carried.
 - "Missing Children's Network" in-school workshop for Grade 5 & 6 students. February 2018. No charge to students & school.
Motion to approve proposed by C. Maxwell and seconded by N. David. **Motion carried.**
 - Grade 6 field trip – Place Bonaventure May 3 or 4, 2018
A.M. 15e Olympiades Québécoise des métiers & technologie. No cost for entrance and bus. Covered by the school board.
P.M. Visit Montreal: Dorchester Square, Place du Canada, take the metro and visit the "ville sous terrain". Students would return by train leaving Montreal at 3:00 p.m.
Cost for guides: \$11.00/student. Cost for train: \$7.00/student.
Total cost for the day: \$18.00/student.
Motion to approve proposed by A. LaTraverse and seconded by G. Haines that the morning portion be approved in order to register our school for the free activity and afternoon portion be tabled to our next meeting when more details/logistics of the day are available. **Motion carried.**
 - Grade 6 field trip – River cruise in Old Montreal May or June 2018
9:00 a.m. departure by bus. 10:30 a.m. to 1:00 p.m. Croisière AML cruise on the St-Lawrence river. Animation on board.
Students bring their packed lunch.
P.M. visit Centre des Sciences de Montréal. Student would leave Montreal by bus at 4 :00 p.m.
Cost for the day: \$40.00/student
Motion to approve proposed by A. LaTraverse and seconded by J. Maxwell. **Motion carried.**
 - Funding has become available by La Fondation Chagnon for the CAR project. School would like to extend the service contract for Geneviève Dragon-Leduc (agente de liaison).
Motion to approve proposed by N. David and seconded by M. Braun. **Motion carried.**

- 7.3 Academic & Career Guidance Content (ACGC)
S. Monette shared that the Academic and Career Guidance Content (ACGC) program presented by the MEES will be implemented at the school via a variety of teaching and non-teaching professionals incorporating this content into current and new school activities and initiatives.
- **Motion to approve** ACGC proposed by M. Calo and seconded by C. Maxwell.
Motion carried.
- 7.4 Educational Project
The Forest Hill Senior Education Project was presented by S. Monette. –
- **Motion to approve** FHSR Education Project proposed by G. Haines and seconded by M. Calo. **Motion carried.**
- 7.5 FHSR School budget – November revised
Budget was presented by S. Monette.
- **Motion to approve** FHSR School budget proposed by A. LaTraverse and seconded by J. Maxwell. **Motion carried.**
- 7.6 FHSR Daycare budget – November revised
Budget was presented by S. Monette
- **Motion to approve** FHSR Daycare budget proposed by J. Maxwell and seconded by C. Maxwell. **Motion carried.**
- 7.7 Consultation on Evaluation of Student Learning Policy (due Jan 19th, 2018)
It was proposed that the teaching staff work on the document and send any changes/modifications to T. Minisini via email. Modifications will then be redistributed to members via email.
- **Motion proposed by** A. LaTraverse and seconded by M. Calo.
Motion carried.

8.0 Public Question Period

- No questions.

9.0 Adjournment:

- **Motion to adjourn at 7:54 p.m.** proposed by C. Maxwell and seconded by A. LaTraverse
Motion carried.

Next Governing Board meeting: Tuesday, February 6th, 2018 – 6:30 p.m.