



# CODE OF CONDUCT

## The Goals of our Forest Hill Senior Code of Conduct are:

- To foster a safe environment for all students.
- To establish and maintain a positive and respectful school climate in which learning can take place.
- To help students develop a sense of self-discipline, responsibility, and community involvement.
- To respect the rights of students and staff to work and learn in a safe and respectful environment.
- To foster a safe, caring and respectful relationship with school, community and digital environment.

Our code of conduct applies to the classroom, all school activities, lunch time, daycare, extra-curricular activities, school bus transportation and school outings.

## Expected school behavior

- **Respect:** I respect all the members of my school community; all adults in the school, fellow students, bus drivers, guests. As such:
  - I use positive, encouraging and respectful language at all times as it reflects caring for others.
  - I show respect for my materials, as well as other people's belongings and for my school.
  - I resolve conflicts in a peaceful manner and I play safely.
  - I have a right to learn and respect the rights of others to learn.
  - I respect the school rules and the classroom rules.
- **Responsibilities:**
  - If I witness an incident of violence or bullying, it is my responsibility to report it to an adult at school and to my parents.
  - If I see any damage to personal belongings, items in the school or to the school itself, it is my responsibility to report it to an adult at school.
- **Important:**
  - Bullying, (including cyber-bullying), use of racial slurs, violence or any physical or verbal aggression will not be tolerated.

**Bullying:** refers to any repeated direct or indirect behavior, comment, act or gesture, whether deliberate or not, including in cyberspace, which occurs in a context where there is a power imbalance between the persons concerned and which causes distress and injures, hurts, oppresses, intimidates or ostracizes.

**Violence:** refers to any intentional demonstration of verbal, written, physical, psychological or sexual force which causes distress and injures, hurts, or oppresses a person by attacking their psychological or physical integrity or well-being, or their rights or property.

Acts of violence, racial slurs\*, or bullying will be dealt with in accordance to our "**Anti-Bullying and Anti-Violence Plan**". Parents are encouraged to review this plan which can be found on our school website: [www.foresthillsr.lbpsb.qc.ca](http://www.foresthillsr.lbpsb.qc.ca)

\*Racial slurs: refers to an insulting, offensive or degrading remark, often based on an identity group such as race, ethnicity, religion, ethnic, gender/gender identity.

## School Rules:

By following these rules I show respect for myself, for others and for my school environment.

- I arrive at school on time for class.
- I maintain regular attendance.

### Transportation:

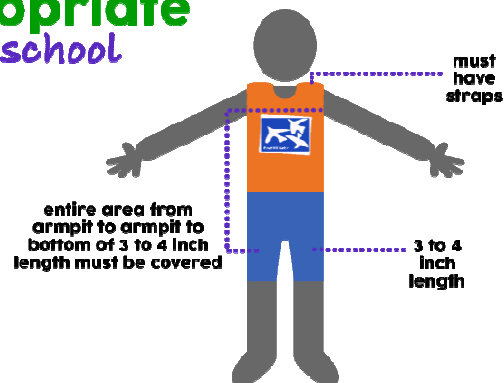
- I respect the bus safety rules (see below).
- I get off my bicycle, scooter or skateboard as soon as I arrive on school grounds. I respect bicycle safety rules. Scooters are permitted as long as they can be locked up on the bicycle rack. Roller blades and skateboards are permitted however they MUST be placed in your school bag before you enter the school. A helmet is mandatory when using bicycles, scooters, rollerblades and skateboards.
- I come to school prepared with all my materials. Electronic devices are permitted in school at the teacher's discretion. *(N.B. The school is not liable for broken, lost or stolen personal devices.)*

### Dress Code:

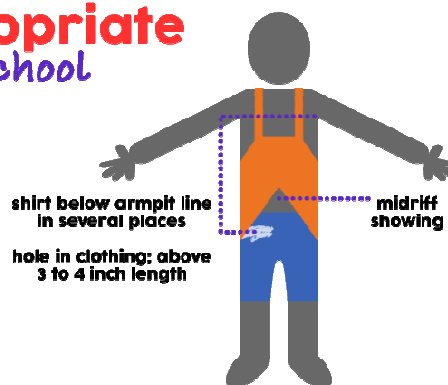
- I come to school dressed and groomed appropriately which reflects pride and respect for myself and my school. Please see image to explain what is acceptable during warm weather days (during fall and spring).
- I am dressed appropriately to play outside, especially in the winter, and have suitable active wear and shoes for Physical Education class.
- Hats, caps and hoods are not worn inside the school. Students will remove all headwear once they are at their cubbies.
- I wear indoor shoes at all times in the school during the winter.

\* The Forest Hill staff and administration reserve the right to lend a child a t-shirt to wear over clothing deemed inappropriate or offensive.

## Appropriate for school



## Inappropriate for school



## School Rules cont'd :

- I walk quietly through the school corridors at all times. I use an indoor voice everywhere in the building and do not run in the hallways.
- I respect my school building and the objects in my school.
- I conduct myself appropriately in the washrooms, in the Atrium, in the Studio, and everywhere else inside and outside of the school.
- I do not litter.
- I go directly to the bus, daycare or pick-up area at dismissal time.

## Classroom Rules:

- I follow classroom rules.
- I take care of my materials and respect others' belongings.
- Just as I have a right to learn, I respect the rights of other students in my class to learn.
- I will do my work to the best of my ability.

## ● Technology and Internet use:

### ○ General rules for using technology and the internet:

- I will not use a cellphone while at school. It will be safely stored in my schoolbag.
- I will not use any devices during recess and/or lunch hour.
- I will use technology for **EDUCATIONAL PURPOSES ONLY**. I must have permission from my parents/guardian and my teachers to use ANY technology (Includes taking videos and pictures and going online).
- The only people I will share my password with are my parents/guardian. I will not share my password with anyone else, not even my friends.
- I will not reveal any personal information online, including my last name, age, address or telephone number.
- I will not contact strangers on the internet unless I have permission from my parents and my teachers.
- I will always keep in mind that whatever I post online will stay there forever.
- When communicating online, I will be respectful.
- I will report abuses: If I witness an incident of inappropriate language, verbal violence or bullying, it is my responsibility to report it to an adult at school and to my parents.

### ○ Learning online from home:

- I will not share the link to the lesson with anyone who is not in my class.
- I will wear appropriate clothing.
- I will use my name as a user name and will not change it.
- I will enter the scheduled conference/lesson on time.
- I will mute myself when entering a meeting.
- Unless otherwise stipulated, I will turn the video function on.
- I will raise my hand to ask a question and wait for the teacher to un-mute me.
- I will use the "chat" function only to ask questions of my teacher privately (not to talk to my friends).
- I will follow the rules of my teacher.
- I will not videotape the session or take a picture of the screen.
- I will not use virtual backgrounds, change my voice, or draw on the screen.
- I will be a good listener and an active online learner.

## Recess and Lunch:

- I play safely, show good sportsmanship and I keep my hands and feet to myself.
- I show respect to other students and to adults.
- I ask an adult permission to go past the playground gates to retrieve objects.
- I do my part to recycle and compost.
- I do not share food with my peers.

## In General:

- I use positive, encouraging and respectful language at all times as it reflects caring for others.
- I resolve conflicts in a peaceful manner.
- I do not isolate, gossip or spread rumors about others.
- If I witness an incident of violence or bullying, it is my responsibility to report it to an adult at school and to my parents.
- If I see any damage to personal belongings, items in the school or to the school itself, it is my responsibility to report it to an adult at school.

## Expectations and consequences

I am expected to abide by the school's Code of Conduct. I will be held accountable for my actions and will assume the consequences of my behavior.

*The administration will impose consequences that will reflect the severity and/or the repetitive nature of the behavior. It is to be noted that our long term goal is to educate our students to become emotionally healthy, respectful children able to make appropriate choices. The safety and well-being of all students are always our primary goals.*

## Consequences may include but are not limited to the following:

- **Level 1:** Discussion, an opportunity for restoration, a chance to reflect.
- **Level 2:** Detention, contacting parents, a meeting with the principal.
- **Level 3:** Meeting with parents, temporary assignment to another class, loss of privileges (can include extra-curricular activities, school events, field trips, grad events, and/or bus privileges), temporary increased supervision of student, in-school suspensions.
- **Level 4:** Home suspension with a required principal/parent meeting before the student is able to return to school. Plan for the reintegration of a student.
- **Violation of Technology and Internet rules:** a student may have the device/cellphone confiscated and technology privileges suspended.

## BUS SAFETY RULES

1. I am respectful with the driver and follow the driver's instructions.
2. I remain seated, facing forward at all times.
3. I keep my arms and head as well as objects inside the bus, away from windows.
4. To stay safe, I will not fool around and I will treat others with respect.
5. I will not eat, drink or litter on the bus.
6. I will not swear or spit on the bus.
7. I will not yell or make loud noises that could startle the bus driver.
8. I will only bring my school bag and lunch box on the bus.
9. I will keep the center aisle free of objects, arms and legs at all times.



N.B. Bus privileges may be suspended after numerous reports and/or according to the severity of the incidents.